

## Privacy Policy

These guidelines define what we – the foundation Swiss Youth in Science (SJf) - may do with your submissions, contact information and images, and what information we may publish and share with third parties. If you have any questions or uncertainties, please contact us at [info@sjf.ch](mailto:info@sjf.ch)

**Registration details.** When you register, we ask you for personal data. We use this information for the following purposes:

- **Contact.** Before, during and after your participation, you will receive information about our events and other scientific activities by e-mail or by post. Finalists of the National Competition and participants of the ISTF from Switzerland will be admitted to the Alumni Network, and will receive an e-mail newsletter, for example. If you do not wish to receive any further information from us, just let us know.
- **Schools.** We may ask you about your school and your teacher in order to write to them with our information material in subsequent years. They will be informed about your initial registration and must check and complete their own contact details.
- **Media.** As a non-profit organisation, SJf is dependent on broad public exposure. Therefore, SJf reserves the right to mention your name, place, and canton of residence in media releases. In the case of interview requests by the press, television or radio, personal data such as e-mail addresses and telephone numbers may be passed on to media representatives after prior notification of the participants.
- **Third parties.** Together with our web hosting providers, we strive to keep your data safe and to protect our website and databases from access by third parties and misuse. Your data will only be passed on to trustworthy third parties who directly help us to fulfil our tasks (e.g. our project partners, donors or our printing company for mail outs).

We share the list of participants among the participants of a talent promotion programme and SJf events. This includes the first name, last name, email address and organisation (name of school/employer). If necessary, we also pass on the participant lists to third parties associated with the talent promotion programme or event.

- **Social media.** With your consent, we will connect with your personal social media account.



**Particularly sensitive personal data.** For participation in our events and for trips abroad, we may ask you about your dietary habits and health information, passport numbers, passport photos, passport copies and visa details, as well as contact details for emergencies. We treat this information as strictly confidential and only pass it on to third parties where absolutely necessary, for example to airlines, or to local organisers for menu planning.

**Photos and videos.** At our events, we take photographs and record videos. We publish them online on our official social media accounts and may label them with your name. We use them for our printed material, and we display them at our events. We reserve the right to allow third parties to take pictures and film recordings, and/or use photos and videos made by us.

**Work results.** We store work results in our submission platform and reserve the right to publish them online and in brochures. We allow partners to publish excerpts of work results or to link to them at our discretion. Upon request, we will pass on work results to third parties at our discretion. Some work results are archived in the Swiss Federal Archives in accordance with its guidelines.

**Videos.** We store any videos you may submit on our submission platform and publish them online and on our social media channels. The videos may be archived in the Swiss Federal Archives in accordance with its guidelines.

**Media releases and reports.** During and after events, we prepare media releases and other types of reports consisting of the name, school, results etc. and photos and quotes from participants and, if applicable, supervisors. We publish these online and send them to the media, schools, and our support partners.

**Website usage.** On our website, we use cookies to analyse visitor behaviour. These are independent of your user profile and are not linked by us. The data protection regulations for the website can be found under the following link: <https://sjf.ch/impressum-datenschutz/>.

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This privacy policy replaces any previous regulations